FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** S00145135-A **Type of Permit:** STILL **Release Date:** 11/28/2018

**Production Company** PRODUCTION SQUAD INC

**Insured Company Name** PRODUCTION SQUAD INC
Contact Phone No. 1 510-528-0884
Contact Phone No. 2
Fax
Address 1315 NW JOHN FREMONT ST
BEND, Oregon 97703

**Production Title** KIWI

**Type of Production** Still Photo

**Producer** Darcy Diamond

**Director** n/a n/a

**1st AD** n/a n/a

**Production Manager** Danielle Smit

**FilmL.A. Coordinator** Cody Penwell

**Location Manager** Jesse Lerman
Primary Phone Mobile - 213-215-2202
Secondary Phone

**Location Assistant** n/a n/a
Primary Phone Mobile - 510-912-5299
Secondary Phone

## Fees

| | |
|---|---|
| Notification Charge | $510.00 |
| FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE | $109.00 |
| LA CITY FIRE SAFETY OFFICER | $595.00 |
| SANTA MONICA STILL PHOTO OTHER LOCATION FEE | $253.91 |
| SANTA MONICA POLICE OFFICER (8 HR MINIMUM) | $4,949.76 |
| SANTA MONICA POLICE VEHICLE | $181.26 |
| SANTA MONICA STILL OTHER LOCATIONS APPLICATION FEE | $126.96 |

**Total Permit Fee** $6,725.89

**Number of Locations** 4

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | S00145135-A | **Location Manager** | Jesse Lerman |
| **Production Company** | PRODUCTION SQUAD INC | Primary Phone | Mobile - 213-215-2202 |
| **Insured Company** | PRODUCTION SQUAD INC | Secondary Phone | |
| **Production Title** | KIWI | | |

**Location Address** 6801 Hollywood Blvd, Hollywood, 90028

**Location Name** HOLLYWOOD & HIGHLAND CENTER

**Location Type** Entertainment & Shopping district

**Film Dates** 11/29/2018 - 11/29/2018 10:00 - 15:30 1 day

**Open or Closed to the Public** Open

**Generic Conditions**

*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LAFD UFSO: Company must contact FilmL.A. for extension of the Uniformed Fire Safety Officers' hours. During normal business hours, UFSO must also inform the LAFD Film desk of the extension.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic Officers Required

**Equipment on Location**

| Type | Quantity |
|---|---|
| Cast/Crew vehicles | 40 |
| Cube Trucks | 4 |
| Generator | 2 |
| Motor Homes | 1 |
| Vans | 4 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 5 |
| Crew | 45 |
| LA City UFSO assigned | 44044 |
| Off-Duty Active LAPD Officer(s) MTA Certified | 1 |

**Filming Activities** Exterior establishing shots; Exterior models against scenery; Interior models against scenery; MTA Station under ground ;

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | S00145135-A | **Location Manager** | Jesse Lerman |
| **Production Company** | PRODUCTION SQUAD INC | Primary Phone | Mobile - 213-215-2202 |
| **Insured Company** | PRODUCTION SQUAD INC | Secondary Phone | |
| **Production Title** | KIWI | | |

| | | | |
|---|---|---|---|
| **Jurisdiction** | **Political:** Los Angeles City - Council District 13 | **Police:** Los Angeles Police Department | **Fire:** Los Angeles City |
| **Thomas Guide** | **Page:** 593 | **Grid:** E4 | |
| **Approvals** | LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT | | Marvin Anderson |
| | LOS ANGELES CITY POLICE DEPARTMENT | | Gabriel Martinez |
| **Coordinator Note** | UFSO REQUIRED:<br>11/29; 1000-1530 | | |
| **Coordinator Note** | RIDER A RELEASES THE REMAINING LOCATIONS | | |

**Parking**

| | | | |
|---|---|---|---|
| **Base Camp** | 6800 Hollywood Blvd, | **Crew Parking** | 6800 Hollywood Blvd, |
| Location Type : | Los Angeles, CA, | Location Type : | Los Angeles, CA, |
| Other Location | 90028 | Other Location | 90028 |

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | S00145135-A | **Location Manager** | Jesse Lerman |
| **Production Company** | PRODUCTION SQUAD INC | Primary Phone | Mobile - 213-215-2202 |
| **Insured Company** | PRODUCTION SQUAD INC | Secondary Phone | |
| **Production Title** | KIWI | | |

**Location Address** Olympic Blvd., 10th St. - 11th St., Santa Monica, CA 90404

**Location Type** Street

**Film Dates** 11/30/2018 - 11/30/2018 10:00 - 16:00 1 day

**Open or Closed to the Public** Open

**Generic Conditions**

*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
All closures impacting sidewalks must be implemented per WATCH manual, CA MUTCD TA-28 & TA-29
Community Survey Obtained
Equipment staging and vehicles may park on one side of the street only.
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required

**Please see attached documents**

NO SIGNAGE IN SANTA MONICA.pdf
Guidelines for Use of Parking Lots in the City of Santa Monica.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| Cast/Crew vehicles | 40 |
| Cube Trucks | 4 |
| Generator | 2 |
| Motor Homes | 1 |
| Vans | 4 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 5 |
| Crew | 45 |
| Santa Monica Police Officer | 2 |

**Filming Activities** Equipment on sidewalk, in curb lane & across street; Exterior establishing shots;

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | S00145135-A | **Location Manager** | Jesse Lerman |
| **Production Company** | PRODUCTION SQUAD INC | Primary Phone | Mobile - 213-215-2202 |
| **Insured Company** | PRODUCTION SQUAD INC | Secondary Phone | |
| **Production Title** | KIWI | | |

Exterior models against scenery; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard; Eastbound direction ITC; Stage equipment and camera on the grassy area of Olympic ; catering one meal buffet style on grassy Knoll on Olympic;

**Jurisdiction** **Political:** City of Santa Monica **Police:** Santa Monica Police Department **Fire:** Santa Monica Fire Department

**Approvals**

| | |
|---|---|
| SANTA MONICA - PUBLIC WORKS DEPARTMENT | Kathy Ruff |
| SANTA MONICA POLICE DEPARTMENT | Cody Green |
| SANTA MONICA/COMMUNITY AND CULTURAL SERVICES - ALL CITY PARKS/STATE BEACH AND BEACH PARKING LOTS | Lise Henri |

**Coordinator Note**
2 officers with vehicles
ITC/IPC will be restricted to two minute standards
No cords or tripping hazards on sidewalks/public ways
No equipment blocking sidewalks/public ways

**Parking**

| **Base Camp** | **Crew Parking** | |
|---|---|---|
| Location Type : Filming Location | Location Type : Other Location | 1401 Santa Monica Blvd, Santa Monica, CA, 90404 |

**Posting "No Parking" signs** B/S OYMPIC BLVD EAST BOUND DIRECTION BETWEEN 10TH AND 11TH METERS 1002, 1004, 1006, 1008, 1010, 1012, 1020, 1022, 1024, 1026, 1028, 1030

**Approximate Footage** County Parking **Log Number**

**Date(s)** 11/30/2018 to 11/30/2018 **Time(s)** 10:00 to 14:00

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | S00145135-A | **Location Manager** | Jesse Lerman |
| **Production Company** | PRODUCTION SQUAD INC | Primary Phone | Mobile - 213-215-2202 |
| **Insured Company** | PRODUCTION SQUAD INC | Secondary Phone | |
| **Production Title** | KIWI | | |

# This location has been CANCELED

**Location Address** Oympic Blvd. & 16th St., Santa Monica, CA 90404

**Location Type** Intersection

**Film Dates** 11/30/2018 - 11/30/2018 10:00 - 14:00 1 day

**Open or Closed to the Public** Open

**Generic Conditions**

*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
All closures impacting sidewalks must be implemented per WATCH manual, CA MUTCD TA-28 & TA-29
Community Survey Required
Equipment staging and vehicles may park on one side of the street only.
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required

**Please see attached documents**

NO SIGNAGE IN SANTA MONICA.pdf
Guidelines for Use of Parking Lots in the City of Santa Monica.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| Cast/Crew vehicles | 40 |
| Cube Trucks | 4 |
| Generator | 2 |
| Motor Homes | 1 |
| Vans | 4 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 5 |
| Crew | 45 |

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | S00145135-A | **Location Manager** | Jesse Lerman |
| **Production Company** | PRODUCTION SQUAD INC | Primary Phone | Mobile - 213-215-2202 |
| **Insured Company** | PRODUCTION SQUAD INC | Secondary Phone | |
| **Production Title** | KIWI | | |

**Filming Activities** Equipment on sidewalk, in curb lane & across street; Exterior establishing shots; Exterior models against scenery; Intermittent traffic control - 2 minutes standard (except 0600hrs-0900hrs & 1500hrs-1800hrs); cancel location;

**Approvals**

| | |
|---|---|
| SANTA MONICA - PUBLIC WORKS DEPARTMENT | Kathy Ruff |
| SANTA MONICA POLICE DEPARTMENT | Cody Green |

**Parking**

| **Base Camp** | **Crew Parking** | |
|---|---|---|
| Location Type : Filming Location | Location Type : Other Location | 1401 Santa Monica Blvd, Santa Monica, CA, 90404 |

**Posting "No Parking" signs** E/S 16TH STREET FROM OYMPIC NORTH 150 FEET METERS #'S: 1601, 1603, 1605, 1607, 1609, 1611, 1613, 1615, 1617, 1619, 1621, 1623

**Approximate Footage** County Parking **Log Number**

**Date(s)** 11/30/2018 to 11/30/2018 **Time(s)** 10:00 to 14:00

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | S00145135-A | **Location Manager** | Jesse Lerman |
| **Production Company** | PRODUCTION SQUAD INC | Primary Phone | Mobile - 213-215-2202 |
| **Insured Company** | PRODUCTION SQUAD INC | Secondary Phone | |
| **Production Title** | KIWI | | |

**Location Address** 1725 Broadway, Santa Monica, CA, 90404

**Location Type** Cafe

**Film Dates** 11/30/2018 - 11/30/2018 11:00 - 22:00 1 day

**Open or Closed to the Public** Closed

**Generic Conditions**

*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
Community Survey Obtained
Equipment staging and vehicles may park on one side of the street only.
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic Officers Required

**Please see attached documents**

NO SIGNAGE IN SANTA MONICA.pdf
Guidelines for Use of Parking Lots in the City of Santa Monica.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| Cast/Crew vehicles | 40 |
| Cube Trucks | 4 |
| Generator | 2 |
| Motor Homes | 1 |
| Vans | 4 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 5 |
| Crew | 45 |
| Santa Monica Police Officer | 2 |

**Filming Activities** Atmospheric Smoke Effects; Exterior models against scenery; Interior models against scenery;

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | S00145135-A | **Location Manager** | Jesse Lerman |
| **Production Company** | PRODUCTION SQUAD INC | Primary Phone | Mobile - 213-215-2202 |
| **Insured Company** | PRODUCTION SQUAD INC | Secondary Phone | |
| **Production Title** | KIWI | | |

| | | | |
|---|---|---|---|
| **Jurisdiction** | **Political:** City of Santa Monica | **Police:** Santa Monica Police Department | **Fire:** Santa Monica Fire Department |
| **Thomas Guide** | **Page:** 671 | **Grid:** F1 | |
| **Approvals** | SANTA MONICA - PUBLIC WORKS DEPARTMENT<br>SANTA MONICA POLICE DEPARTMENT | | Kathy Ruff<br>Cody Green |
| **Parking** | **Base Camp**<br>Location Type : Filming Location | **Crew Parking**<br>Location Type : Other Location | 1401 Santa Monica Blvd, Santa Monica, CA, 90404 |
| **Posting "No Parking" signs** | 200 FEET IN FRONT OF LOCATION<br>METERS #'S: 1701, 1703, 1705, 1707, 1709, 1711 | | |
| **Approximate Footage** | County Parking | **Log Number** | |
| **Date(s)** | 11/30/2018 to 11/30/2018 | **Time(s)** | 13:00 to 22:00 |

NOT A PERMIT

City of Santa Monica
Transportation Engineering & Management Division
Post Office Box 2200, Santa Monica, California 90407-2200

# NOTICE

To: Applicants for Film Permits in the City of Santa Monica

From: Transportation Engineering & Management Division

Subjects: Directional and Other Signs

Use of Temporary No Parking Signs

Please be advised that the posting of advertising, directional or other types of signs in, or visible from, public rights-of-way is prohibited by Chapter 9.52 of the Santa Monica Municipal Code. Any such signs will be removed and destroyed by City forces. And, you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

Temporary No Parking signs are available to facilitate your filming activities from the Public Works Permit Counter. You are responsible for the installation and removal of such signs. You will be provided with a sheet of instructions when you pick up the signs. Temporary No Parking signs must be removed immediately after your film shoot is completed. Any Temporary No Parking signs not promptly removed will be removed by City forces. And you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

In order to avoid such problems, we respectfully request your voluntary compliance.

Should you have questions, please contact the Transportation Engineering & Management Division at (310) 458-8291 or traffic.engineering@smgov.net.

NOT A PERMIT

# CONDITIONS FOR USE OF PARKING LOTS FOR FILMINGS, PHOTOSHOOTS, AND BASECAMPS IN THE CITY OF SANTA MONICA

****These conditions only apply to production companies approved to use City-owned lots and do not imply permission to use any City lot****

1. Available Lots:
    a. The ONLY lots available for rental are Beach Lots 4 and 5 South, and Beach Lots 1 North through 8 North. There are no exceptions. Requested parking lot(s) must be clearly stated in the base camp/crew parking portion of your Film LA. permit. Applying for a Film L.A permit does not guarantee use of the parking lots. The City of Santa Monica Parking Department has final authorization regarding use of the parking lots. A parking application must be submitted to the Parking Department in addition to the submittal of the Film L.A permit.

2. Space Availability:
    a. The amount of spaces available for purchase can vary depending on the time of year. As a starting point, no production company may rent out more than half the available spaces of any lot. During certain times of the year (i.e. spring break, summer, any other special events, etc.), additional restrictions will apply regarding space availability, if any.

3. Restrictions:
    a. The production company can only use the spaces that have been purchased and reserved for them.
    b. Parking must be finalized no later than 72 business hours before the production date. There will be no adding of spaces after that time or on the day of filming.
    c. The RESERVED area will be set up the night before by the parking operator, usually at 10pm. There is no guarantee that there will be not be any vehicles already parked in the RESERVED area by the shoot date. It is the production company's responsibility to ensure no other vehicles park in the RESERVED area upon possession of the space. The City merely sells the spaces and sections it off.
    d. At no time can the production company extend the basecamp or deny transient parkers access to the parking lot.

4. Basecamps/Reserved Parking:
    a. Production companies must park all vehicles and materials/equipment within their RESERVED event space. Any vehicles parked outside the event space will need to show proof of payment of the Daily parking rate for that individual vehicle or become subject to citation.

NOT A PERMIT

b. Depending on the size and location of the RESERVED area, production companies may be required to pay for any parking spaces used to divert traffic around the RESERVED area. This is to prevent traffic from driving through the RESERVED area and to keep the traffic flowing smoothly within the lot. These spaces are also procured at the RESERVED rate of 3x the Daily rate.

5. Unreserved Parking:
   a. Production companies may purchase UNRESERVED parking for vehicles they wish to park outside their event space. The UNRESERVED parking is the Daily rate of the lot for that specific date and will allow the parker to stay past sunset.
   b. UNRESERVED parking is for the parking of vehicles ONLY. The production company may not use UNRESERVED parking for setting up any basecamp activities such as tents, chairs, wardrobe, generators, storing of materials, etc.
   c. The purchase of UNRESERVED permits requires the production company to pick up the permits from the City parking office, however, payment is still made directly to Film LA.
   d. The UNRESERVED parking permit must be displayed in the vehicle upon entering the lot and must be displayed in the vehicle at all times. Failure to display the permit is subject to citation. UNRESERVED parking is on a first-come, first-serve basis and does not guarantee a parking space in the lot.

6. Pay-Upon-Entry:
   a. Production companies also have the option to Pay-upon-entry at any City facility. This is only for productions that do not need any basecamp or RESERVED parking.
   b. Paying-upon-entry is for productions that wish to have all their vehicles pay at the cashier booth or pay machine upon entering the lot on the day of production.
   c. Production companies are prohibited from purchasing extra spaces to set up any basecamp activity. Paying-upon-entry is simply parking a vehicle and then leaving the lot.
   d. Production companies may inquire with the City of Santa Monica to confirm which City facilities are available for Pay-upon-entry.

7. Cancellation Policy:
   a. Cancellations for RESERVED parking and UNRESERVED parking must be made more than 48 business hours of production date. Cancellations made within this time period will be honored at no cost to the production company.
   b. Cancellations for RESERVED parking and UNRESERVED parking made within 48 business hours will not be honored. NO refunds will be given.
   c. Cancellations for Pay-upon-entry requires no notification as no parking fees are associated with the Film LA permit.

NOT A PERMIT

City of Santa Monica
Transportation Engineering & Management Division
Post Office Box 2200, Santa Monica, California 90407-2200

# NOTICE

To: Applicants for Film Permits in the City of Santa Monica

From: Transportation Engineering & Management Division

Subjects: Directional and Other Signs

Use of Temporary No Parking Signs

Please be advised that the posting of advertising, directional or other types of signs in, or visible from, public rights-of-way is prohibited by Chapter 9.52 of the Santa Monica Municipal Code. Any such signs will be removed and destroyed by City forces. And, you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

Temporary No Parking signs are available to facilitate your filming activities from the Public Works Permit Counter. You are responsible for the installation and removal of such signs. You will be provided with a sheet of instructions when you pick up the signs. Temporary No Parking signs must be removed immediately after your film shoot is completed. Any Temporary No Parking signs not promptly removed will be removed by City forces. And you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

In order to avoid such problems, we respectfully request your voluntary compliance.

Should you have questions, please contact the Transportation Engineering & Management Division at (310) 458-8291 or traffic.engineering@smgov.net.

NOT A PERMIT

# CONDITIONS FOR USE OF PARKING LOTS FOR FILMINGS, PHOTOSHOOTS, AND BASECAMPS IN THE CITY OF SANTA MONICA

****These conditions only apply to production companies approved to use City-owned lots and do not imply permission to use any City lot****

1. Available Lots:
    a. The ONLY lots available for rental are Beach Lots 4 and 5 South, and Beach Lots 1 North through 8 North. There are no exceptions. Requested parking lot(s) must be clearly stated in the base camp/crew parking portion of your Film LA. permit. Applying for a Film L.A permit does not guarantee use of the parking lots. The City of Santa Monica Parking Department has final authorization regarding use of the parking lots. A parking application must be submitted to the Parking Department in addition to the submittal of the Film L.A permit.

2. Space Availability:
    a. The amount of spaces available for purchase can vary depending on the time of year. As a starting point, no production company may rent out more than half the available spaces of any lot. During certain times of the year (i.e. spring break, summer, any other special events, etc.), additional restrictions will apply regarding space availability, if any.

3. Restrictions:
    a. The production company can only use the spaces that have been purchased and reserved for them.
    b. Parking must be finalized no later than 72 business hours before the production date. There will be no adding of spaces after that time or on the day of filming.
    c. The RESERVED area will be set up the night before by the parking operator, usually at 10pm. There is no guarantee that there will be not be any vehicles already parked in the RESERVED area by the shoot date. It is the production company's responsibility to ensure no other vehicles park in the RESERVED area upon possession of the space. The City merely sells the spaces and sections it off.
    d. At no time can the production company extend the basecamp or deny transient parkers access to the parking lot.

4. Basecamps/Reserved Parking:
    a. Production companies must park all vehicles and materials/equipment within their RESERVED event space. Any vehicles parked outside the event space will need to show proof of payment of the Daily parking rate for that individual vehicle or become subject to citation.

NOT A PERMIT

b. Depending on the size and location of the RESERVED area, production companies may be required to pay for any parking spaces used to divert traffic around the RESERVED area. This is to prevent traffic from driving through the RESERVED area and to keep the traffic flowing smoothly within the lot. These spaces are also procured at the RESERVED rate of 3x the Daily rate.

5. Unreserved Parking:
   a. Production companies may purchase UNRESERVED parking for vehicles they wish to park outside their event space. The UNRESERVED parking is the Daily rate of the lot for that specific date and will allow the parker to stay past sunset.
   b. UNRESERVED parking is for the parking of vehicles ONLY. The production company may not use UNRESERVED parking for setting up any basecamp activities such as tents, chairs, wardrobe, generators, storing of materials, etc.
   c. The purchase of UNRESERVED permits requires the production company to pick up the permits from the City parking office, however, payment is still made directly to Film LA.
   d. The UNRESERVED parking permit must be displayed in the vehicle upon entering the lot and must be displayed in the vehicle at all times. Failure to display the permit is subject to citation. UNRESERVED parking is on a first-come, first-serve basis and does not guarantee a parking space in the lot.

6. Pay-Upon-Entry:
   a. Production companies also have the option to Pay-upon-entry at any City facility. This is only for productions that do not need any basecamp or RESERVED parking.
   b. Paying-upon-entry is for productions that wish to have all their vehicles pay at the cashier booth or pay machine upon entering the lot on the day of production.
   c. Production companies are prohibited from purchasing extra spaces to set up any basecamp activity. Paying-upon-entry is simply parking a vehicle and then leaving the lot.
   d. Production companies may inquire with the City of Santa Monica to confirm which City facilities are available for Pay-upon-entry.

7. Cancellation Policy:
   a. Cancellations for RESERVED parking and UNRESERVED parking must be made more than 48 business hours of production date. Cancellations made within this time period will be honored at no cost to the production company.
   b. Cancellations for RESERVED parking and UNRESERVED parking made within 48 business hours will not be honored. NO refunds will be given.
   c. Cancellations for Pay-upon-entry requires no notification as no parking fees are associated with the Film LA permit.

NOT A PERMIT

City of Santa Monica
Transportation Engineering & Management Division
Post Office Box 2200, Santa Monica, California 90407-2200

# NOTICE

To: Applicants for Film Permits in the City of Santa Monica

From: Transportation Engineering & Management Division

Subjects: Directional and Other Signs

Use of Temporary No Parking Signs

Please be advised that the posting of advertising, directional or other types of signs in, or visible from, public rights-of-way is prohibited by Chapter 9.52 of the Santa Monica Municipal Code. Any such signs will be removed and destroyed by City forces. And, you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

Temporary No Parking signs are available to facilitate your filming activities from the Public Works Permit Counter. You are responsible for the installation and removal of such signs. You will be provided with a sheet of instructions when you pick up the signs. Temporary No Parking signs must be removed immediately after your film shoot is completed. Any Temporary No Parking signs not promptly removed will be removed by City forces. And you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

In order to avoid such problems, we respectfully request your voluntary compliance.

Should you have questions, please contact the Transportation Engineering & Management Division at (310) 458-8291 or traffic.engineering@smgov.net.

NOT A PERMIT

# CONDITIONS FOR USE OF PARKING LOTS FOR FILMINGS, PHOTOSHOOTS, AND BASECAMPS IN THE CITY OF SANTA MONICA

****These conditions only apply to production companies approved to use City-owned lots and do not imply permission to use any City lot****

1. Available Lots:
    a. The ONLY lots available for rental are Beach Lots 4 and 5 South, and Beach Lots 1 North through 8 North. There are no exceptions. Requested parking lot(s) must be clearly stated in the base camp/crew parking portion of your Film LA. permit. Applying for a Film L.A permit does not guarantee use of the parking lots. The City of Santa Monica Parking Department has final authorization regarding use of the parking lots. A parking application must be submitted to the Parking Department in addition to the submittal of the Film L.A permit.

2. Space Availability:
    a. The amount of spaces available for purchase can vary depending on the time of year. As a starting point, no production company may rent out more than half the available spaces of any lot. During certain times of the year (i.e. spring break, summer, any other special events, etc.), additional restrictions will apply regarding space availability, if any.

3. Restrictions:
    a. The production company can only use the spaces that have been purchased and reserved for them.
    b. Parking must be finalized no later than 72 business hours before the production date. There will be no adding of spaces after that time or on the day of filming.
    c. The RESERVED area will be set up the night before by the parking operator, usually at 10pm. There is no guarantee that there will be not be any vehicles already parked in the RESERVED area by the shoot date. It is the production company's responsibility to ensure no other vehicles park in the RESERVED area upon possession of the space. The City merely sells the spaces and sections it off.
    d. At no time can the production company extend the basecamp or deny transient parkers access to the parking lot.

4. Basecamps/Reserved Parking:
    a. Production companies must park all vehicles and materials/equipment within their RESERVED event space. Any vehicles parked outside the event space will need to show proof of payment of the Daily parking rate for that individual vehicle or become subject to citation.

NOT A PERMIT

b. Depending on the size and location of the RESERVED area, production companies may be required to pay for any parking spaces used to divert traffic around the RESERVED area. This is to prevent traffic from driving through the RESERVED area and to keep the traffic flowing smoothly within the lot. These spaces are also procured at the RESERVED rate of 3x the Daily rate.

5. Unreserved Parking:
   a. Production companies may purchase UNRESERVED parking for vehicles they wish to park outside their event space. The UNRESERVED parking is the Daily rate of the lot for that specific date and will allow the parker to stay past sunset.
   b. UNRESERVED parking is for the parking of vehicles ONLY. The production company may not use UNRESERVED parking for setting up any basecamp activities such as tents, chairs, wardrobe, generators, storing of materials, etc.
   c. The purchase of UNRESERVED permits requires the production company to pick up the permits from the City parking office, however, payment is still made directly to Film LA.
   d. The UNRESERVED parking permit must be displayed in the vehicle upon entering the lot and must be displayed in the vehicle at all times. Failure to display the permit is subject to citation. UNRESERVED parking is on a first-come, first-serve basis and does not guarantee a parking space in the lot.

6. Pay-Upon-Entry:
   a. Production companies also have the option to Pay-upon-entry at any City facility. This is only for productions that do not need any basecamp or RESERVED parking.
   b. Paying-upon-entry is for productions that wish to have all their vehicles pay at the cashier booth or pay machine upon entering the lot on the day of production.
   c. Production companies are prohibited from purchasing extra spaces to set up any basecamp activity. Paying-upon-entry is simply parking a vehicle and then leaving the lot.
   d. Production companies may inquire with the City of Santa Monica to confirm which City facilities are available for Pay-upon-entry.

7. Cancellation Policy:
   a. Cancellations for RESERVED parking and UNRESERVED parking must be made more than 48 business hours of production date. Cancellations made within this time period will be honored at no cost to the production company.
   b. Cancellations for RESERVED parking and UNRESERVED parking made within 48 business hours will not be honored. NO refunds will be given.
   c. Cancellations for Pay-upon-entry requires no notification as no parking fees are associated with the Film LA permit.

NOT A PERMIT